

FOCUS ON INITIATION: CONCERNING THE BAPTIZED

Presents the vision for journeying with baptized adults seeking to complete their initiation and/or to be received into the full communion of the Catholic Church

Helps to clarify the distinct theological and pastoral realities of the baptized

Explores appropriate preparation and celebration with the baptized catechized adult

Explores appropriate liturgical, catechetical and pastoral formation of the baptized uncatechized adult

Invites reflection, faith sharing, discernment, and liturgical celebration



Co-sponsored with the
Archdiocese of Philadelphia

Dominican Retreat House
Elkins Park, Pennsylvania

November 11-13, 2004

MEETING AND LODGING FACILITY

Dominican Retreat House
750 Ashbourne Road
Elkins Park, PA 19027-2596

Phone: 215-782-8520 Fax: 215-224-0945
Email: retreathouse@msn.com

Dominican Retreat House is a sacred place of extraordinary beauty. The historic mansion and grounds (42 acres) offer a setting unlike any other. For over 70 years, the Dominican Sisters of Elkin Park have practiced the art of hospitality, sponsoring spiritual weekends and days of renewal.

84 single occupancy rooms are available for this Institute.

AIRPORT INFORMATION

Depending on traffic, Philadelphia International Airport is a 35 to 45 minute drive to the Retreat House.

DATES AND DEADLINES

Institute dates: November 11-13, 2004
Registration deadline: October 7, 2004

INSTITUTE TIMEFRAME*

BEGINNING OF DAY	SESSIONS / MEALS / PRAYER		END OF DAY
Day One	11:00 AM Check-in for Lodger, & Registration starts for all	1:15 PM – 9:00 PM Welcome / Rite of Christian Initiation of Adults Parts I, II, III / The Stories of our Baptisms: Reflection & Celebration	9:00 PM Reception
Day Two	8:30AM	8:30 AM - 8:30 PM Discerning the Appropriate Path to the Table Parts I&II / Pastoral Formation of the Baptized, Baptized Uncatechized, Baptized Catechized / Challenges & Implications for Pastoral Practice / Celebration of a Penitential Rite	8:30 PM Social
Day Three	8:30 AM	8:30AM - 3:30 PM Spiritual Preparation of the Baptized Candidate / Celebration of the Rite of Reception / Moving Toward the Vision / Eucharist	3:30 PM Closing

*Detailed schedule will be included in confirmation packet.

Norms for initiation/pastoral formation

- Discovering and celebrating the stories of our baptism
- Respecting a person's baptism
- Discerning the appropriate path to the Eucharistic Table
- Ecumenical issues involved in the process
- Distinguishing between catechumens and baptized candidates - liturgically; catechetically
- The meaning of "catechized"
- Pastoral formation of the catechized baptized and of the uncatechized baptized
- Spiritual formation and a Penitential Celebration
- Celebrating the Rite of Reception
- Mystagogical reflection on the liturgical celebrations

INSTITUTE TEAM

Institute leaders are among North America's most experienced pastoral ministers, liturgists, catechists, and theologians.

JOHN DURBIN has been active in diocesan and parochial formation in sacraments, evangelization, spirituality and prayer. John has taught at the graduate and undergraduate levels, holds the position of Continuing Education Director for the clergy of the Raleigh Diocese, and is currently pastor of St. Thomas More Church in Chapel Hill, North Carolina

DONNA STEFFEN does independent spiritual direction and gives retreats in Cincinnati, OH. She teaches in the areas of spiritual direction, sacraments and liturgy. She authored *Discerning Disciples: Listening for God's Voice in Christian Initiation*, and *Handbook on Prayer*. Donna works with initiation at the parish level and gives workshops nationally. She is a contributing author to *A Catechumenate Needs Everybody*.

KATHY KUCZKA is the liturgy and music director at St. Thomas Aquinas Parish in Alpharetta, Georgia. Kathy, a former writer/producer for CNN, serves as the liturgist on the Atlanta Forum on the Catechumenate.

REGISTRATION

Forum Registration
Phone: 202-529-9493 ext. 26
Fax: 202-529-9497
Email: info@naforum.org

LOCAL COORDINATORS

MARY ANNE HARRINGTON
CONNIE SCHARFF
Phone: 215-587-5630
Fax: 215-587-3561
Email: mharrington@adphila.org

REGISTRATION INFORMATION

REGISTRATION FEE

Tuition is \$210 per person. The North American Forum offers discounts for early registration and to parish teams of three or more.

In addition to the tuition fee, each person pays a **\$75 facility and meals fee.**

EARLY BIRD

Save \$15 per person when you register before September 2

PARISH TEAM DISCOUNT

Save \$10 per person when you register 3 or more participants from the same parish at one time. Complete and enclose one form for each participant.

LATE FEE

After October 7, call the Forum office to find out if space is still available. Add \$30 per person.

Meals	Break-fast	Lunch	Dinner	Snacks	Reception/ Social
Day One		•	•	•	•
Day Two	•	•	•	•	•
Day Three	•	•		•	

OVERNIGHT LODGING (2 NIGHTS)

Single room \$80

RITUAL TEXT

You must bring a copy of *The Rite of Christian Initiation of Adults* (1988 Study Edition) to the institute. Please bring your own text, or reserve a copy by including payment of \$17.00 with your registration. Your reserved copy will be available when you check-in for the institute.

CONFIRMATION

Upon completion of your registration, a confirmation packet will be mailed to you. It will contain additional information and specific instructions on how you should prepare for the institute. The packet will also include a detailed institute schedule and directions to *the Dominican Retreat House*.

Please be reminded: you are not registered for this institute until payment is complete. Once fees are paid in full, you will receive your confirmation packet within 4 weeks of registering. Please contact Forum Registration at (202) 529-9493 ext. 26 for questions.

SCHOLARSHIPS

Limited financial assistance is available through the Christiane Brusselmans Memorial Scholarship Fund. For an application, please send us an email info@naforum.org, or call us at (202) 529-9493 ext. 25. The application deadline is **September 2**.

CANCELLATIONS AND REFUNDS

All requests for cancellations **must be submitted in writing.** Include your name, address, the institute and institute location and date. You can fax (202-529-9497) your notification or mail it to the following address:

*The North American Forum
on the Catechumenate
3033 Fourth Street NE
Washington, DC 20017-1102*

After certain dates, some funds are committed to administrative fees or accommodations and cannot be recovered for refunds. Refunds are granted as follows:

TUITION

80% refund for cancellations on or before October 28
50% refund for cancellations after October 28

ROOM / FACILITY & MEALS

\$20 non-refundable fee for cancellations
No refund for cancellations on or after October 7

NOTE: We reserve the right to cancel an institute due to extenuating circumstances such as low registration. Should this occur you will receive a full refund.

REGISTRATION FORM

Please complete one form per participant

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1 Participant Mailing Information Dominican Retreat House, Elkins (PA) November 11-13, 2004

PLEASE PRINT OR TYPE Bishop, Brother, Deacon. Mr., Mrs., Ms., Rev., Sr. (circle one)

Name: _____
first last

Home Address: _____

City: _____ State/Prov.: _____ Zip: _____

Phone: (____) (____) - (____) (____) E-mail: _____

Diocese: _____ Parish Name and City: _____

Church Denomination: _____

Please list additional information (dietary requirements, special needs request, etc.)

2 Institute Fees: Per Person

REGISTRATION (Tuition/Facility/Meals) by October 7..... \$ 285

Early Bird discount: before September 2 Deduct \$15..... -\$

Parish Team Discount: 3 or more registering from one parish Deduct \$10..... -\$

Late fee: after October 7 Add \$30..... +\$

A TOTAL REGISTRATION..... \$

B OVERNIGHT ROOM FEE (\$80) \$

C RITUAL TEXT, Check one

I will bring a copy of the Ritual Book
 Reserve my copy, \$17 enclosed..... \$

D DONATION

I am making a contribution to the scholarship fund..... \$

TOTAL ENCLOSED A + B + C + D..... \$

REMINDERS:

- one form for each participant
- full payment required with registration
- 3 or more registrations for team discount
- late registrations after October 7, phone Forum

3 Registration by Phone or Fax

BEFORE OCTOBER 7

You may phone or fax registration with MasterCard, VISA or Discover.

AFTER OCTOBER 7

We can accept your registration by phone or fax with credit card payment. We cannot guarantee placement on the institute after the deadline.

VISA MASTERCARD DISCOVER

Name as it appears on card

Credit Card Number

Expiration Date: ____/____

Signature

Cardholder's _____
Address: _____

4 Registration by Mail

BEFORE OCTOBER 7

Mail your registration with a check or money order to the address below. **Please include full amount;** we cannot register you with partial payment. **There is a \$25.00 fee for returned checks.**

**Mail to: The North American Forum
on the Catechumenate
Institute Registration
P. O. Box 79459
Baltimore, MD 21279-0459**

Phone: (202) 529-9493 * Fax: (202) 529-9497
E-mail: info@naforum.org Web Site: www.naforum.org